Price Form – 2014 Consolidated Services Version – Template Final Version – New SPO Only – November, 2018

**Price Forms

(Attachment 1 to Schedule 2)**

**PRICE FORM INSTRUCTIONS TO SERVICE PROVIDERS**

**1. THESE FORMS ARE NOT TO BE USED IN AN RFP PROCESS.**

**2. THE SERVICE PROVIDER MUST FILL IN ALL EMPTY BOXES IN ALL COLUMNS.**

**3. THE SERVICE PROVIDER SHALL NOT ADD ANY INFORMATION TO THIS PRICE FORM OTHER THAN THE PRICE IN THE EMPTY BOXES AND THE SERVICE PROVIDER’S PREFERRED VOLUME.**

**4. The LHIN will allocate an Estimated Volume Award to each Service Provider in the same Market Share Calculation Group.**

**5. If applicable, volume will be pro-rated for partial Fiscal Years based on the number of months in the partial Fiscal Years in accordance with the terms and conditions of the Agreement. Volumes in the Price Forms for each year, including partial Fiscal Years (noted as “Partial Years”), are expressed as full Fiscal Year volumes.**

***[Instructions to LHIN:***

***THESE PRICE FORMS ARE TO BE USED FOR EXTENSION AGREEMENTS ONLY.***

***This is a much more streamlined Price Form than previously used. The principles to using this form are simple and are as follows:***

***1. The rows come in pairs, one “volume range” row and one pricing row; choose those pairs of rows that you need to price your agreement and DELETE THE REMAINING PAIRS OF ROWS. Basically, you are either choosing between Fixed Period Visit or Hourly Visit Pricing, or a combination of both then adding any Special Rates that might be applicable.***

***2. Decide whether you are using a “blended rate”. For example, for nursing services, you might have one “blended rate” irrespective of whether the services are provided by an RN or RPN or you might have a separate rate for RNs and RPNs. If you have a blended rate, you only need one line per year for “Fixed Period Visit Price” or “Hourly Rate” and you can delete the other one. If you have more rates (for example, a separate rate for regular nursing, ET or palliative, then you will need to add more price lines. Be very careful in specifying volumes for the multiple rates, you may not need to. For example, if volumes are small, you can specify an ET Fixed Period Visit or Hourly Rate WITHOUT specifying a particular volume by either using “a Special Rate” or by treating it as a separate price rolled into the total volume in much the same way that RN and RPN separate rates are treated. The decision of whether to use a Special Rate, or to use a separate type of price “rolled-up” into the total volume is an important decision and you should review the Instruction Manual on this issue.***

***3. If you have any “Multiple Patient Rates” or “Special Rates” (these are rates that (a) do NOT fluctuate with volume and (b) are generally for small volumes) insert the description of the rates in the Special Conditions. Review the Instruction Manual with respect to “Special Rates”. Add as many “Special Rate” lines as you need.***

***4. The Estimated Volume Award allocated to a Service Provider should be at the mid-point of the middle column.***

***5. Make the same revisions to each of the charts for as many years or partial years in your agreement (NOT including any renewals).***

***6. Fill in the volume amounts for each column in each year.***

***7. Don’t forget to DELETE THESE INSTRUCTIONS TO LHINs and to correct the “Page x of y” in the header.]***

**PRICE FORM**

|  | VOLUME A | VOLUME 1 | VOLUME 2 | VOLUME 3 | VOLUME B |
| --- | --- | --- | --- | --- | --- |
| **REGULAR PRICES** |
| **YEAR [ ]*****[LHIN - Insert Year. For first and last years insert “(Partial Year)” below the word “Year” but ALWAYS LIST VOLUME AS THOUGH IT WAS A FULL FISCAL YEAR.]*** |
| **VOLUME RANGE*****[LHIN completes this row.]*** |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |
| Fixed Period Visit Price***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price.]*** |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
| Fixed Period Visit Price***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.***  |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
|  |
| **VOLUME RANGE*****[LHIN completes this row.]*** |  Hours |  Hours |  Hours |  Hours |  Hours |
| Hourly Rate***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Hourly Rate***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.]*** |  Price per hour  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| **YEAR [ ]*****[LHIN - Insert Year. For first and last years insert “(Partial Year)” below the word “Year” but ALWAYS LIST VOLUME AS THOUGH IT WAS A FULL FISCAL YEAR.]*** |
| **VOLUME RANGE*****[LHIN completes this row.]*** |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |
| Fixed Period Visit Price***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price.]*** |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
| Fixed Period Visit Price***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.***  |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
|  |
| **VOLUME RANGE*****[LHIN completes this row.]*** |  Hours |  Hours |  Hours |  Hours |  Hours |
| Hourly Rate***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
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| Fixed Period Visit Price***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.***  |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
|  |
| **VOLUME RANGE*****[LHIN completes this row.]*** |  Hours |  Hours |  Hours |  Hours |  Hours |
| Hourly Rate***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Hourly Rate***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.]*** |  Price per hour  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| **YEAR** **[ ]*****[LHIN - Insert Year. For first and last years insert “(Partial Year)” below the word “Year” but ALWAYS LIST VOLUME AS THOUGH IT WAS A FULL FISCAL YEAR.]*** |
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| Hourly Rate***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Hourly Rate***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.]*** |  Price per hour  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
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| **VOLUME RANGE*****[LHIN completes this row.]*** |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |  Number of Fixed Period Visits |
| Fixed Period Visit Price***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price.]*** |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
| Fixed Period Visit Price***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.***  |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |  Price per Fixed Period Visit |
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| Hourly Rate***[Price #1 – To be completed by the LHIN. For example, Price #1 may be the RN Price]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Hourly Rate***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.]*** |  Price per hour  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
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| Hourly Rate***[Price #2 – To be completed by the LHIN. For example, Price #2 may be the RPN Price.]*** |  Price per hour  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Year 1(Partial Year) | Year 2(Fiscal Year) | Year 3(Fiscal Year) | Year 4(Fiscal Year) | Year 5(Partial Year) |
| Special Rates |
| Multiple Patient Rate – Fixed Period |  Price per visit |  Price per visit |  Price per visit |  Price per visit |  Price per visit |
| Multiple Patient Rate – Hourly  |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Special Rate – Fixed Period ***[LHIN to describe, if any]*** |  Price per visit |  Price per visit |  Price per visit |  Price per visit |  Price per visit |
| Special Rate - Hourly ***[LHIN to describe, if any]*** |  Price per hour |  Price per hour |  Price per hour |  Price per hour |  Price per hour |
| Special Rate - (Miscellaneous***)*** | ***[Price per – ]*** | ***[Price per – ]*** | ***[Price per – ]*** | ***[Price per – ]*** | ***[Price per – ]*** |

***[LHIN – If no Special Rates or Multiple Patient Rates apply, delete this chart. Check the Instruction Manual for instructions on Special Rates and Multiple Patient Rates.]***